



Saints Bruno and Richard School

FINANCIAL AND PARTICIPATION REGISTRATION AGREEMENT 2024-2025

As we embark upon a new school year, we look forward with great expectation to a year filled with many dreams, challenges and goals. Saints Bruno and Richard School is committed to providing a high quality Catholic education to all students. Students who apply are expected to meet academic standards, adhere to all behavior policies, and participate in school events through volunteering or attendance.

FUNDRAISING

All families are required to do fundraising in addition to tuition. For the 2024-2025 School Year the fundraising commitment will be \$300 per family. The first \$100 is required through a mandatory raffle. The remaining balance, \$200, will be split into two payments; the 1st half will be billed in January 2025 and the 2nd half will be billed in April 2025, including any remaining balance from the first half fundraising. To meet this requirement, families will be given a variety of fundraising opportunities throughout the year in which to participate, and you will be notified which events apply to this fundraising requirement and the percentage that is earned.

Volunteer Hours

All school families are also **REQUIRED** to contribute at least an additional 15 hours of participation to the school and /or parish community. 5 of those hours must be completed through volunteering at Bingo. Families who do not complete the remaining required hours by March 31, 2025 will be charged a Participation Program fee of \$20.00 per hour for those hours not completed. This fee must be paid prior to the issuance of any report cards and/or transfers.

PAYMENT SCHEDULE THROUGH FACTS TUITION

Prompt payment of all school bills is essential to the smooth operation of the school. Tuition bills must be paid on the designated day of each month. The finance committee has initiated the following regulations for tuition:

- Tuition is divided into equal payments according to your payment plan. Your first month's tuition is non-refundable and your child's placement in classrooms is not guaranteed until the first month is paid in full. **There is no tuition payment due in August; instructional fees are due in full in August.**
- Because the instructional fee covers the cost of consumable materials, they are non-refundable once the school year has begun.
- A \$55.00 per month late fee will be assessed each month on any tuition statements showing any amount past due.
- Report cards will be withheld for families who have an outstanding tuition balance, past due 30 days or more, at the end of the trimester. Balance must be paid at least one (1) week prior to report card distribution.
- Transcripts, diplomas, and graduation items will be withheld for students with an outstanding tuition balance. In addition, children will not be allowed to participate in graduation activities such as field trips, picnics, etc., unless all balances are paid in full.
- Children will not be allowed to attend class and parents will be called to pick up students if the family has an outstanding tuition balance greater than 60 days past due.
- Children will not be allowed to participate in any athletic programs for any families with outstanding tuition balances greater than 60 days past due.
- A \$30.00 fee will be charged for any NSF check returned to the school.

Thank you for choosing Saints Bruno and Richard School where our strong academic, social, and spiritual programs allow our students to develop to their fullest potential. If you have any questions, do not hesitate to call our school office.

For the 2024-2025 School Year, we will be processing all tuition payments through FACTS Management. All families must have an account established with FACTS whether they pay online or not. Families are strongly encouraged to sign up for ACH for tuition payments to avoid late fees and exclusions days.

**SAINTS BRUNO AND RICHARD SCHOOL
TUITION AND FEES
2024-2025**

| | 1 Child | 2 Children | 3 Children | 4 Children |
|--|---|---|---|---|
| Kindergarten through 8th Grade Tuition | \$5,880 | \$8,430 | \$10,550 | \$13,450 |
| | | | | |
| 3 & 4 Year Old Full Day Preschool Tuition | \$5,380 | \$4600 (sibling rate) | | |
| Fees/Fundraising | | | | |
| Registration Fee: Per Family | Until Feb. 2 - \$50 per family | Feb.4-Feb. 29 - \$75 per family | March 1-30 - \$100 per family | April 1 on - \$150 per family |
| Instructional Fee: Per Student Due in August | \$250 | \$500 | \$750 | \$1000 |
| Fundraising Requirement: Per Family | \$100 raffle \$200 other | \$100 raffle \$200 other | \$100 raffle \$200 other | \$100 raffle \$200 other |
| Service Hours (Per Family) | | | | |
| All grades: | *15 hours *5 must be Bingo hours | *15 hours *5 must be Bingo hours | *15 hours *5 must be Bingo hours | *15 hours *5 must be Bingo hours |

Commitment Agreement 2024-2025 SCHOOL YEAR

I/We have read and understand the policies and fees associated with my/our Financial and Participation Commitment to Saints Bruno and Richard School for the 2024-2025 Academic Year. I agree to adhere to this Agreement in its entirety and accept my responsibility to fulfill them as stated and as scheduled.

Child's Name: _____ 2024-2025 Grade: _____
Child's Name: _____ 2024-2025 Grade: _____
Child's Name: _____ 2024-2025 Grade: _____
Child's Name: _____ 2024-2025 Grade: _____

Parent/Guardian #1

Parent/Guardian #2

Name: _____
Name Printed

_____ Name Printed

Home Address: _____

Cell Phone Number: () _____ () _____

Email Address: _____

Signature: _____

Fundraising

_____ I have read and understand the Fundraising portion of the financial agreement and agree to complete my required fundraising no later than April 30, 2025 as well as purchase my mandatory Raffle tickets.

Volunteer Participation

_____ I have read the volunteer participation portion of the financial agreement and understand that I/we must complete a minimum of 15 hours for the school year.

Your signed Commitment Agreement is due with your registration fee.

Received: _____

Paid: _____